



April Meeting Minutes

Date: April 4th, 2017

Time: 4:00 – 5:30 p.m.

Where: ABM San Diego / 3585 Corporate Court

Attendees:

Ray Trent	O	Wayne Harris	E	Steve Denny	A	Mike Broyles	A
Bob Jones	O	Jeffery Feist	E	Michael Cancel	A	Mark Scott	A
Jack Bennings	O	Thor Emblem	E	Michael Curl	A	Sabrina Hansen	A
Mike McNamara	O	Jessica Kalloch	A	Brian Bloker	A	Anita Bertain	A
Wes Dymek	E	Brooke Laskowsky	A	Nicole Nicoletti	A	Melanie Bamba	A
Ernie Matteotti	E	Barry Garson	A	Christy Gramann	A		

- Community Outreach:** **JK/MB/EM**

 - Provided list of BOC recipients
 - Melanie voted and approved as advisory board member and co-chair.
 - \$3,000.00 donated to Monarch School from annual tradeshow. Voted on 3/7/17.
- Education Update:** **RJ**

 - Budgeting Skills Course for 3/15 and 4/12 added to website and constant contact sent.
 - Fire pump certification – Attendees need to fill out paperwork. Status? Google drive for forms.
 - BOC Level 1 start October 3rd.
 - BOC Level II starts March 9th. Class is full. Final invoice was sent.
- Treasurer Report:** **JB**

 - Financial outlook provided by Jack.
- Web Update:** **MB**

 - March and April Classes posted.
 - Need to address constant contact and sdbea email address. Flyers going to clutter!
- Special Events:** **TE/BB/CG**

 - 4/7 Brewery and Gulls Hockey Game.
 - 5/17/17 Golf Tournament save the date sent out. Request list of interested engineers.
 - Potential building tours?
- Partner Sponsors:** **WD/JB**

 - Sponsor update provided by Wes.
- Membership:** **NN/MS**

 - Member user names and passwords for those that don't have them. Call Doug!
 - Write up new membership level for "training package" category and cost. After approval of outline and costs for training package, we will need to add to website and potentially make modification to by-laws.
 - Campaign... Hotel Association has dissolved. Hotel engineers should know about SDBEA opportunities.
- Secretary Update:** **MM**

 - We will need to identify who has interest in becoming new secretary.
- Communications Committee:** **SH**

 - Need to post updated information on success of annual tradeshow.
- New Business:** **RT**

 - New storage unit at Price Self Storage in Murphy Canyon. Please bring in SDBEA stuff.
 - Ballot sent out to trade members for Jack, Wes, Ernie, Wayne, and Jeff. Yay or Nay
 - Girl next door honey as partner, maybe just provide a learning opportunity.
 - Avis rental car discount. Contacted me and stated it will only apply to allied member companies.
 - I don't think this is very beneficial, what say you?



- Web: recommendation from Doug Sooley.d
 - Main issue is that our Allied members do not have user names and passwords
 - Membership plug in should be more robust. Invoice alerts in advance/autorenewal
 - BOMA runs membership fees through Quickbooks, IFMA uses International
 - Starchapter and Timberlake
 - Tabs on website don't seem to be working (check resources)
 - Searchable database
 - List of trade members who have signed up for classes. Easy access
- Education
 - All is added to website
 - Email sent to all engineers 54 for the dfill out form, next step is to begin invoicing, applications need to be complete before we can set test date
 - Need to send form to Thor Emblem
 - BOC2 has started and invoice has been received.
 - Very little turn out for north county classes
 - BBQ and Budgeting
- Balance as March 31st = approximately \$101k
 - 81 tickets paid for on hockey game
 - BOC 1 scholarship fees have been paid
 - Experiment invoiceing through quickbooks on golf tournament
 - Billing contact and address for invoicing and keepf updated list
 - Triple bid our RFP for our billing and website needs.
- Special Events
 - Tom Hams on Tuesday December 5th and Christy to send contract to Ray and Jack
 - All tickets for hockey kgame ready to go and brewery is just SDBEA
 - Salk or Intuit or Seaworld for upcoming building tour
 - Cornhole event in Temecula \$30/spot
- Membership
 - Barry for Hotel Engineers
 - Ray for Training Package
 - Melanie and Anita is a fantastic temp for meeting minutes.
- Com Com
 - Bob to send Sabrina all class PDF's and JPEGs

New business

Bob has banners, beach clean up shade structures, table cloths, raffle tumbler to storage

Need to discuss Avis with Sarah Levi