



San Diego Building Engineers Association

Monthly Board Meeting Agenda

Date: September 5th, 2017

Time: 4:30 – 6:00 p.m.

Location: ABM San Diego / 3585 Corporate Court

Attendees:

x	Ray Trent	O		Wayne Harris	E		Steve Denny	A	Mike Broyles	A	
x	Bob Jones	O	x	Jeffery Feist	E		Michael Cancel	A	x	Mark Scott	A
x	Jack Bennings	O	x	Thor Emblem	E		Michael Curl	A		Sabrina Hansen	A
x	Derek Flanders	O	x	Mike McNamara	E	x	Brian Bloker	A	x	Anita Bertain	A
x	Wes Dymek	E	x	Jessica Kalloch	A	x	Nicole Nicoletti	A	x	Melanie Bamba	A
	Ernie Matteotti	E	x	Barry Garson	A	x	Christy Gramann	A			A

Community Outreach

Chair Person: Jessica Kalloch

Please continue to send any data/images to communications committee for social media

EXPO Discussion and recap, \$550-\$600 trade booth at Del Mar Fair Grounds, held in march, advantage for member growth in allied and trade, would need to market to our members, registration done by IFMA/BOMA, need to have SDBEA flyer and education schedule ready for distribution

Passes with all members in agreeance up to \$1500.00 6/9 members recorded

Website

Chair Person: Mike Broyles

Timberlake is \$2495 initial startup and \$295/month

Timberlake approved by BOD as new web association management system

What are the next steps to move forward?

Mel, Broyles and Ray deputized to oversee management and decision making moving forward

Wait to tell Doug until last 30 days



Most up to date member list

Education

Chair Person: Robert Jones

RSI Roofing and Solar training course on 9/12 from 5pm-7pm

BOC Level 1 starts October 3rd. 13 people are currently signed up for the scholarship program.

Fire Pump Training: 68% pass rate, 59 testing and 19 failing grades. How do we improve? What went wrong?

Approval for five additional BOC spots available if we have more interest passed.

Next time give all material for fire pump training and read it all. Some of the questions were not covered in the class. Send study guides out in advance electronically.

Optimization strategies class in October

No more classes in north county

Joe and Mike Baldelomar will begin helping on education committee

Treasury

Chair Person: Jack Bennings

Financial outlook: \$101,817.89 ending balance

Melanie to be future treasurer for SDBEA

Events

Chair Person: Brian Bloker

December 5th at Tom Ham's for Holiday party. Contract signed....

Trap Shooting in October. Need to send out save the date flyer

SeaWorld – Second week of November. Need to establish hard date and time for save the date flyer

<http://www.salk.edu/custom-architecture-tours/> SALK wants to charge \$450 for a tour.

Intuit – Melanie reaching out for potential interest.

BOMA/IFMA/IREM EXPO VOTE FOR APPROVAL

U-club for first week of November for Allied Appreciation availability, save the date, etc...need sponsor for U-club

DIID Nuclear Fusion Plant Tour. Mark to reach out.

Partner Sponsors

Chair Person: Wesley Dymek

Melanie has updated Annual Sponsor Benefits Flyer for 2018

Need general email sent out to all Allied Members thanking them for their support w/new flyer

Send out reminders in November to all Allied and existing Partners for budgets



Membership

Chair Person: Nicole Nicoletti

Vote for James Woodford and Demko Drywall and Demo for Allied Membership.

6/9 voting members approve. Jack and Anita to send invoice. Nicole to send out welcome letter.

Member user names and passwords being sent regularly for new members.

Write up new membership level for "training package" category and cost. After approval of outline and costs for training package. Campaign... Hotel Association has dissolved. Hotel engineers should know about SDBEA opportunities.

Secretary Update

Chair Person: Derek Flanders

Jessica provided meeting minutes outline DF

Communications Committee

Chair Person: Sabrina Hansen

SDBEA email log ins sent to SH for Instagram and twitter

What is the lead time to post on social media

New Business

Potential engineer board member interest list

Mike Baldelomar, Al Luna, John Gibson, Derek Lawrence, David Gutierrez, Patrick Broe, Richard Ciagus

Need to vote in Joe Lemelin as board advisor

Leadership committee for recruiting new board members

Meeting adjourned at 6:00 p.m.

Campaign to grow social media. Each committee is encouraged to provide monthly content to Sabrina Hansen.

Email signatures for each chair person with committee title.

Stronger collaboration with other Committees to gather media contents.

Potential Ideas:



*Building Engineer of the Month/Featured

*Building of the Month

*Allied Member of the Month

Social Media Post Topics:

1. Sponsor Highlights (1 a week)
2. Job Openings/Internships
3. Job Skills (i.e. Resume Building, Interviewing Skills, etc)
4. Industry related News
5. Game/Challenge/Contest *Ideas from other committees
6. Special Events (i.e. Family friendly, Date Night (bring your wife), etc)

